

# Get connected

## eSponsor — [www.oneamerica.com](http://www.oneamerica.com)

AUL's secure, interactive plan sponsor website, provides you with convenient online services to help you manage your plan efficiently and effectively.

### Using eSponsor you can:

- View plan financial activity including asset allocation, contribution confirmation and distribution detail reports
- View compliance testing results and Form 5500 filings (if applicable)
- Access important plan documents, such as Summary Plan Description, Summary of Material Modifications, Contract, Amendments and Agreements (if applicable)
- Review the plan administration manual, legislative updates and regulatory plan notices
- Obtain transaction summary and pending transaction summary reports
- View daily and monthly unit values
- View investment performance, including investment options by style and category
- View participant account activity and update participant personal information
- Access the Loan Center for paperless loans (if applicable)
- Access loan summary and loan default reports
- Add new hires and enroll employees in the plan electronically
- Review plan account activity, including plan asset allocation summary, plan summary and plan entry reports
- Access participant account information, including participant summary, investment election default, contribution election, beneficiary designation, enrollment, participant missing address and mandatory cashout reports
- Obtain current and past issues of the plan sponsor monthly newsletter

### Preparation

Have your plan number, access code and registered email address available. Access codes are provided by your plan services consultant or via email to authorized users.

### To register

1. Go to [www.oneamerica.com](http://www.oneamerica.com)
2. Click Login
3. Click on Register for a new account.
4. Complete the step-by-step registration process, which includes:
  - Enter plan information, including plan number, access code and registered e-mail address.
  - Accept the terms and conditions of using eSponsor
  - Enter security information
  - Review your information
  - Registration successful confirmation
5. After your registration is complete, add authorized users and assign security roles. Authorized users will receive an access code that they will use to register.

### To access and maintain your account

1. Go to [www.oneamerica.com](http://www.oneamerica.com)
2. Enter your User ID and Password. Click Login.

Wherever you are, we're here to help. Please contact your plan services consultant for any additional assistance you may need.

## Important information you should know

### Access information

- Access Codes are provided via email to authorized users.
  - You can contact your plan services consultant if you need assistance.
- There are three access levels available for users in eSponsor.
  - **Full** provides access to all information and has the ability to add, delete and update associates account information. Full can also:
    - » View plan info
    - » View employee compensation
    - » Update plan values
    - » Update transactions for participants
  - **Limited** provides access to all plan information except for compliance testing results which contain compensation information. Limited access can also update employee data and perform transactions for participants.
  - **View Only** provides view-only access to all plan information including compliance testing results.
  - **Payroll Only** provides access to the applicable payroll page.
- We recommend that you assign Full Access to a minimum of two users during the registration process.
- You can assign additional users.

### Account assistance and maintenance

- You can change your password and maintain associate access by logging in to the website, then selecting the appropriate option under My Profile.
- You can also create a new User ID and Password if forgotten by selecting on the appropriate link on the Account Access page.

### Note

Group annuity contracts are issued by American United Life Insurance Company® (AUL), One American Square, Indianapolis, IN 46206-0368, 1-800-249-6269. Registered variable annuity contracts are distributed by OneAmerica Securities, Inc., Member FINRA, SIPC, a Registered Investment Advisor, 433 N. Capitol Ave., Indianapolis, IN 46204, 1-877-285-3863.