

Surrogate Registration Instructions

1. Click on “Surrogate Registration”.

The screenshot shows the ONEAMERICA website header with navigation links: Home, About Us, Contact Us, News Center, Careers. Below the header, there are links for 'LIFE INSURANCE • RETIREMENT • EMPLOYEE BENEFITS' and 'For Individuals | For Business & Employers | For Financial Professionals'. The main content area is titled 'Register for eAccess' and asks the user to 'Please select the type of registration:'. Under 'Select Registration Type', there are two radio button options: 'TPA Firm Registration' (unselected) and 'Surrogate Registration' (selected). Below these options are 'Next' and 'Cancel' buttons. Further down, there are links for 'Registration Guides' (TPA Firm Registration Guide, Surrogate Registration Guide) and 'Security and Browser Requirements' (Security and Browser Requirements). At the bottom, there is a footer with the text 'The companies of ONEAMERICA FINANCIAL PARTNERS, INC.' and 'Legal Disclaimers and Terms of Use | Privacy Statement | Copyright 2006 to 2007, OneAmerica®, all rights reserved.'

2. Enter the “User ID” assigned to you by the TPA. Click “Next”.

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3. Check the box and click "Next" to accept the Web agreement.

ONEAMERICA®

Home | About Us | Contact Us | News Center | Careers

LIFE INSURANCE • RETIREMENT • EMPLOYEE BENEFITS

For Individuals | For Business & Employers | For Financial Professionals

Register for eAccess

Step 1 Register Step 2 Terms Step 3 Password Complete

Web Site Usage Agreement
The following Terms and Conditions apply to your use of eAccess®. Please read these Terms and Conditions carefully. In order to gain access to your Plan information, you will need to accept.

By accepting these Terms and Conditions and using eAccess®, you agree that you will be responsible for ensuring the confidentiality of your password. You certify that you are authorized by the Plan Administrator to access plan data and agree to be bound by all password initiated transactions for each plan available to you.

I have read, understand, and accept the terms and conditions described above.

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4. Enter information to determine a password under which you will have access. Click "Next".

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Register for eAccess

Step 1 Register Step 2 Terms Step 3 Password Complete

Enter Password and Confirm * Required fields

Password: * [Password recommendations](#)

Confirm Password: * Re-enter your password for verification.

Mother's Maiden Name: * Last name only.

Birth State: * Choose your birth state from the list.

Forgotten Password Question: * Used to verify your identity when resetting your password.
Example: What is your favorite color? Maximum of 50 characters in length.

Your Answer: * **Example: Purple.** Maximum of 20 characters in length.

Email Address: * Enter the email to send communications to.

5. Registration is complete and the confirmation page will display the User ID for future use.

The screenshot shows the OneAmerica website's registration confirmation page. At the top, there is a navigation bar with the OneAmerica logo on the left and links for Home, About Us, Contact Us, News Center, and Careers on the right. Below this is a dark blue header with the text "LIFE INSURANCE • RETIREMENT • EMPLOYEE BENEFITS" and three sub-links: "For Individuals", "For Business & Employers", and "For Financial Professionals". The main content area is titled "Registration Confirmation" and features a progress indicator with four steps: Step 1 (Register), Step 2 (Terms), Step 3 (Password), and Complete. The "Complete" step is marked with a filled square. Below the progress indicator, the text reads: "Congratulations! You have successfully registered for eAccess®. Your User ID for future visits to this site: JANE03767. Your password will be the one you chose on the previous page. If you would like to grant your office administrator(s) access to your information on this website, you will need to set up their access by clicking on 'MY PROFILE' once you have logged into the eAccess® home page. This link is located in the top right-hand corner of the home page." At the bottom of the page, there are "Login" and "Print" buttons, followed by the text "The companies of ONEAMERICA FINANCIAL PARTNERS, INC." and a footer with links for "Legal Disclaimers and Terms of Use" and "Privacy Statement", along with the copyright notice "Copyright 2006 to 2007, OneAmerica®, all rights reserved."